

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION
BOARD MEETING**

January 8, 2015

1. Stephen called the meeting to order at 6:05 PM at Stephen Manning's home. In attendance were:

| | | |
|-----------------------|-------------------------------|--------------|
| Stephen Manning | President | 350-9816 |
| Chris Meyers | Vice-President | 515-0168 |
| Richard Daniels | Board Member & ACC Chair | 253-209-6823 |
| Karina Murphy-Daniels | Board Member & Rec Chair | 253-820-8746 |
| Bill Moneer | Treasurer | 870-9745 |
| Terry Kirkpatrick | Secretary | 943-3293 |
| Dave Fillippone | Webmaster | 480-0955 |
| Steve Regester | Landscape & Maintenance Chair | 515-0695 |
| Frank Hensley | Annexation Liaison | 943-0456 |

Absent:

| | | |
|------------------|-------------------------|-----------------------------|
| Roger Fish | Board Member | 753-7100 |
| Alida Abbott | EPP Chair | 705-0461 |
| Patti Brumbaugh | Architectural Committee | 688-7222 |
| David Rothschild | Architectural Committee | 709-0677 878-1667 (cell) |

2. Minutes for the December 2014 Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Bill Moneer. A preliminary end-of-year report was provided, pending transfer of funds from the Operating Budget to the Stormwater Fund and the Capital Reserve. Total Operating Assets in checking/savings as of December 31 are \$38,814. There are additional assets of \$3,129 in the Capital Reserve Fund and \$17,159 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$2,155 is in Accounts Receivable. Two homeowners have significant outstanding assessments. A lien has been filed on one. Filing of a lien is in process on the other.

Bill reported that there is a shortage in Assessments collection of \$64.93. He has been unable to determine the source of the error. He will continue to check, but may need to ask the Board to write it off.

The Board approved the Treasurer's preliminary report and voted to transfer: 1) \$634 from the Operating Account to the Stormwater Fund, 2) \$5,568 in dedicated Capital Reserve assessments collected during 2014 from the Operating Account to the Capital Reserve, and 3) \$3,369.52 (net income for 2014) from the Operating Account to the Capital Reserve. The latter transfer is discretionary and these funds are available for other than Capital Reserve expenditures if so approved by the Board.

The Treasurer was directed to prepare a final end-of year report including the transfers.

- b. Architectural Committee. Richard Daniels, Chair. No active requests.

c. Landscape & Maintenance. Steve Register, Chair. The Landscape Contractor will clean up the 79th Street entrance and replace any shrubs that have died. Gates have been locked at the stormwater ponds. Steve will develop an estimate to replace both entrance signs and recommend when that should be done. Drainage to the Bowl needs to be checked to insure it is working properly. Steve will contact the County on sealing street surfaces and PSE on fixing the streetlight that is not working.

d. Recreation Committee. Karina Murphy, Incoming Chair. The Holiday lighting winners were announced. All have been notified. The Easter Egg hunt will be held in the Meadow on April 4. After discussion, August 15 was tentatively set as the date for the Association Picnic in the Bowl (see below).

e. Webmaster. Dave Fillippone. Dave will conduct a survey on our web site to find a preferred date for the Association Picnic. He will coordinate with Alida to develop an Emergency Preparedness page on our web site that will support expansion and maintenance of our MYN efforts.

f. Emergency Preparedness. Alida Abbott, Chair. Absent. No report.

g. Mailboxes. Roger Fish, Chair. Absent. No report.

h. Compliance. The camper trailer on Bridle Drive is currently gone. Need to see if it returns.

i. Newsletter. There was not enough input to put together a Newsletter to go out with the Assessment notices. Dave Fillippone volunteered to help with future newsletters (put them on line?). We need a lead for the Newsletter and formalization of the publishing and distribution responsibilities in the Treasurer's job description.

4. New Business:

a. Assessments for First Half of 2015. Assessments due by February 1, 2015 have been mailed to all owners. As approved by the Board and discussed at the Annual Meeting, Assessments dedicated to the Capital Reserve have been increased by \$0.50 / month.

b. Search for a replacement Treasurer. President Stephen Manning will work from a list of potential replacements developed by Roger Fish and begin the process to hire a replacement.

c. Annexation to the City of Tumwater. Frank updated the Board on what is going on. A probable date for completion of the annexation process is January 1, 2016. He is tracking related City meetings. The annexation will increase the size of Tumwater by 16%. Newcomers will assume responsibility for a share of the City's debt (repayment of bonds sold to improve fire and police protection). The estimate of additional cost to newcomers is currently very rough (and partially based on an assumed home value of \$207,000). There will be a two-year transition in fire services between East Olympia and Tumwater. No zoning changes. Frank will prepare an article for the next Newsletter (and for inclusion on our web site).

5. Next Board Meeting. The next Board meeting will be held on February 12, 2015 at 6:00 pm at Karina and Richard Daniel's home, 1408 Bridle Court.

6. The meeting was adjourned at 7:20 pm.