

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION
BOARD MEETING**

December 10, 2015

1. Stephen called the meeting to order at 6:04 PM at the home of Karina and Richard Daniels. In attendance were:

Stephen Manning	President	350-9816
Chris Meyers	Vice-President	515-0168
Karina Murphy-Daniels	Board Member	253-820-8746
Richard Daniels	Board Member & ACC Chair	253-209-6823
Patti Brumbaugh	Incoming Board Member	688-7222
Paul Edwards	Incoming Board Member	
Terry Kirkpatrick	Secretary	943-3293
Michelle Fields	Treasurer	253-720-8699
Frank Hensley	Annexation Liaison	943-0456

Absent:

Roger Fish	Board Member	753-7100
Dave Fillippone	Webmaster	480-0955
Steve Regester	Landscape & Maintenance Chair	515-0695
Alida Abbott	EPP Chair	705-0461
David Rothschild	Architectural Committee	709-0677 878-1667 (cell)

2. Minutes for the October 8, 2015 Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of Nov 30 are \$42,251. There are additional assets of \$12,077 in the Capital Reserve Fund and \$17,864 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$3,863 is in Accounts Receivable. The Treasurers report was accepted.

b. Architectural Committee. Richard Daniels, Chair. Approved enclosing a porch on a home on Filly Court. Richard Daniels will remain on the ACC. Patti Brumbaugh will take over as Chair.

c. Landscape & Maintenance. Steve Regester, Chair. Steve was absent; no report. Some street lights need adjacent trees trimmed.

d. Recreation Committee. Chair position vacant. Karina announced that information on Christmas lights has been posted on the web site. The award committee will tour the neighborhood between 6 and 7:30pm on December 18. We need to fill the Chair position if we plan on holding the Easter Egg hunt or the Picnic in 2016.

e. Webmaster. Dave Fillippone. Absent. The current web site is not being maintained. The new web site is not yet up. The new web site format was approved by the board. Need to discuss content and how to maintain at January Board meeting.

f. Emergency Preparedness. Karina Murphy-Daniels, Chair. Karina will accomplish the transfer of information with Alida in January.

g. Mailboxes. Roger Fish, Chair. Absent. One mailbox has been destroyed on Arab Drive. A new one is up.

h. Compliance. Richard Daniels led the development of new Compliance Standards. Including these in the bylaws was approved by the Association at the Annual Meeting. Procedures for enforcing compliance will be added to the Board Policies and reviewed for modification as needed as implementation begins.

i. Annexation. Frank Hensley, Chair. Frank reviewed the anticipated changes that will come with annexation by the City of Tumwater on January 1, 2016. He asked the Board to eliminate the Liaison position – Approved.

4. New Business:

a. Election of Board Officers for 2016. The Board elected Chris Meyers as President and Paul Edwards as Vice-President.

5. Next Board Meeting. The next Board meeting will be held on Thursday, January 14, 2016 at 6:00 pm at Terry Kirkpatrick's home, 1739 Arab Drive.

6. The meeting was adjourned at 6:50 pm.