

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION
BOARD MEETING**

October 11, 2017

1. Chris called the meeting to order at 6:07 PM at Michelle Fields' home (Vicki Huntley provided her proxy to Chris). In attendance were:

Chris Meyers	President	515-0168
Roger Fish	Vice President	753-7100
Elena Guinn for: Terry Kirkpatrick	Secretary	943-3293
Michelle Fields	Treasurer	253-720-8699

Absent:

Bill Moneer	Board Member/ACC Chair	870-9745
David Rothschild	Board Member/ACC Member	878-1667
Vicki Huntley	Board Member	451-2617
Richard Daniels	Architectural Committee	253-209-6823

2. Minutes for September 14, 2017 Board meeting were approved.

3. Committee Reports:

- a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of September 30 are \$39,599.06. There are additional assets of \$31,909 in the Capital Reserve Fund and \$18,446.47 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$9,818 is in Accounts Receivable. There are fourteen homeowners who owe greater than \$200 in past dues and another twelve who owe over \$150 (A substantial increase from last month). Four liens are in place. Michelle said she will contact all those who are over \$150 in arrears. October report was approved.

- b. Architectural Control Committee. Bill Moneer, Chair. Bill absent. No report.

- c. Landscape & Maintenance. Chair, Vacant. No report.

- d. Recreation Committee. Chair: position vacant. No report.

- e. Webmaster. Vacant. No report.

- f. Emergency Preparedness. Chair: position vacant. No report.

- g. Mailboxes. Roger Fish, Chair. No report.

4. Old Business:

- a. Landscape Maintenance – Contractor needs supervision. Some new tasks

(laying bark, more pruning and trimming) that should be added. Also, should relook the contract.

- b. Tree Removal in The Bowl. Chris thinks one tree on north side of The Bowl should have been removed but wasn't. Board doesn't know if there is a signed contract. So far an invoice hasn't been received. A cost of \$9,500 was presented in the past.
- c. Forest Walk link up to Deschutes Trail. Terry sent a letter to their homeowners' association but has not received a response.
- d. Eagle Scout Project – Have not received total cost from the scouts yet. Board agreed to pay up to \$1700 for project. The suggestion of a name change to Eagles Trail was discussed. It was decided to maintain the old name of "Forest Walk" and put a small plaque somewhere at the start of the trail to show it was an Eagle Scout project as was done with the Stairs project in The Bowl.
- e. Annual Meeting – Tumwater Police Presentation. Roger said he would try to contact the liaison to confirm they are coming.

5. New Business:

- a. Budget – The estimate for money for Capital Reserve Fund is \$6700 from Dues, \$6000 from no longer paying power for street lights and \$2000 nonpaid items in 2017 budget. Roger proposed \$3000 be planned for repair and maintenance of tennis courts and \$4000 for additional at risk tree removal in 2018 budget. Elena requested additional money for Yard of Year and Holiday Contest awards. Yard of Year – 1st Place \$75, 2nd Place \$50 and 3rd Place \$25. Holiday Award – 1st Place \$50, 2nd Place \$30 and 3rd Place \$20. The amounts were approved and Roger will adjust budget for 2018.
- b. Newsletter - It was decided to include a newsletter with the annual meeting notice mailing. Elena will do draft and send out to everyone by Friday, Oct 13th. Final draft will be done so mailing can go out by last week of October.

5. Next Board Meeting. The next Board meeting will be held on Thursday, December 14, 2017 at 6:00 pm at Roger Fish's home, 7702 Filly Court.

6. The meeting was adjourned at 7:10 pm.