

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION  
BOARD MEETING**

**January 12, 2017**

1. Chris called the meeting to order at 6:03 PM at Terry Kirkpatrick's home. In attendance were:

Chris Meyers	President	515-0168
Bill Moneer	Board Member/ACC Chair	870-9745
Vicki Huntley	Board Member	451-2617
David Rothschild	Board Member/ACC member	709-0677 878-1667 (cell)
Dave Fillippone	Webmaster	480-0955
	Landscape & Maintenance Chair	
Terry Kirkpatrick	Secretary	943-3293
Michelle Fields	Treasurer	253-720-8699
Absent:		
Roger Fish	Vice-President	753-7100
Richard Daniels	Architectural Committee	253-209-6823

2. Minutes for the Minutes for the December 8, 2016 Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of December 31 are \$40,450 (before end-of-year transfers). There are additional assets of \$19,055 in the Capital Reserve Fund and \$17,729 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$4,844 is in Accounts Receivable. There are eight homeowners who owe greater than \$200 in past dues. Two liens are in place. The others are in process. There was discussion on the need to place all liens in a timely basis to avoid potential loss to the Association.

It was noted that a negative expense of -\$2,619.90 is shown for "neighborhood mailboxes." Michelle will work with Bill to reconcile this.

The Treasurer's report was accepted with further action listed below.

The Board voted to move the unexpended 2016 balances of the stormwater and Capital Reserve collections into their respective accounts. The Board also voted to move the 2016 electricity expense windfall (resulting from annexation by the City of Tumwater and the City taking over responsibility for street lighting) into the Capital Reserve account (identifying that amount as a footnote).

A revised Balance Sheet for December 31, 2016 will be prepared subsequent to the transfers and showing the actual resulting net income.

b. Architectural Control Committee. Bill Moneer, Chair. No activity.

c. Landscape & Maintenance. Dave Fillippone, Chair. Some bids have been received for tree removal. They are incomplete. A new Request for Proposal (RFP), detailing the work to be done, will be sent out. It may be less expensive to have it done all at once, so the RFP will request separate bids for individual trees and a combination.

It will cost \$640 to evaluate the common areas outside the Bowl (Meadow, Forest Walk, and "The Bog"). The Bog only needs to be evaluated where a tree might fall outside of the common area.

Need to determine what maintenance needs to be done in the stormwater detention basins during 2017.

Need to coordinate with the City of Tumwater on the removal of scotch broom along Arab Drive near 79<sup>th</sup>.

d. Recreation Committee. Chair: position vacant. No report.

e. Webmaster. Dave Fillippone. The bushprairie.com web site address (URL/Domain) is good through the end of 2017. Dave suggested we extend it for 10 years. He will come back to the Board with a cost proposal.

f. Emergency Preparedness. Chair: position vacant. No report.

g. Mailboxes. Roger Fish, Chair. No report.

4. New Business:

a. City of Tumwater Matching Grant. Vicki Huntley lead. The application is pretty long. One objective is to get neighbors to participate and get to know each other through planning or working on a project. The cost share by the neighborhood can be hours of work done with the City paying for materials. Vicki will look at adding a horizontal ladder to the play equipment in the Bowl.

b. Connecting the Bush Prairie Forest Walk to the planned Deschutes Heights trail to the Deschutes river. This is a long-range opportunity. Dave Fillippone will make contact with the developer of Deschutes Heights and pursue connecting our trails. There should be the opportunity to connect where our stormwater detention ponds meet.

5. Next Board Meeting. The next Board meeting will be held on Thursday, February 9, 2017 at 6:00 pm at Vicki Huntley's home, 1704 Arab Drive.

6. The meeting was adjourned at 7:23 pm.