

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION  
BOARD MEETING**

**June 8, 2017**

1. Chris called the meeting to order at 6:05 PM at Bill Moneer's home. In attendance were:

|                   |                         |                 |
|-------------------|-------------------------|-----------------|
| Chris Meyers      | President               | 515-0168        |
| Roger Fish        | Vice-President          | 753-7100        |
| Bill Moneer       | Board Member/ACC Chair  | 870-9745        |
| David Rothschild  | Board Member/ACC member | 709-0677        |
|                   |                         | 878-1667 (cell) |
| Terry Kirkpatrick | Secretary               | 943-3293        |
| Michelle Fields   | Treasurer               | 253-720-8699    |
| Elena Guinn       |                         |                 |

Absent:

|                 |                               |              |
|-----------------|-------------------------------|--------------|
| Vicki Huntley   | Board Member                  | 451-2617     |
| Dave Fillippone | Webmaster                     | 480-0955     |
|                 | Landscape & Maintenance Chair |              |
| Richard Daniels | Architectural Committee       | 253-209-6823 |

2. Minutes for the Minutes for May 11, 2017 Board meeting were approved as modified.

3. Committee Reports:

a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of May 31 are \$83,231. There are additional assets of \$31,898 in the Capital Reserve Fund and \$18,384 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$7,804 is in Accounts Receivable. There are ten homeowners who owe greater than \$200 in past dues and another 9 who owe over \$150. Four liens are in place. Follow-up notices have been sent to all who are in arrears.

As approved by the Board, \$5,000 of Stormwater Account funds have been invested in a CD.

There was a discussion on the HOA transfer fee. This is shown as an expense in our "Profit & Loss" budget, without an accompanying income. Roger and Bill will work with Michelle to remedy this.

IAW RCW 64.38.045 (3), Bush Prairie Homeowners Association is not required to conduct an audit of its annual financial statement. This will be required if annual assessments reach \$50,000. Current annual assessments are \$39,000. The Board will discuss the need for an audit further.

b. Architectural Control Committee. Bill Moneer, Chair. There is a request to install a fence on Filly Ct. Need a diagram to consider.

Reviewing a request for a trellis at 2017 Arab Drive.

Approved a storage shed at 1304 Bridle Drive.

c. Landscape & Maintenance. Dave Fillippone, Chair. Absent. No report. Roger reported that the landscape contractor is not completely mowing the Meadow.

d. Recreation Committee. Chair: position vacant. Elena Guinn made the report. The annual Homeowners' Picnic will be held in the Bowl on Saturday, August 26. Michelle has the lead. The Annual Multi-Neighborhood Garage/Yard Sale will be held July 28-29. Debbie Hoxit has the lead.

Chris shared sketches of picnic tables and their cost. The suggestion was for a 10 x 20 concrete slab in the Bowl, with two picnic tables anchored to it. The design would include the possibility for future expansion to include a roof and storage area. All present supported moving ahead. Chris will bring a detailed cost estimate to the July meeting. Location needs to be coordinated with the plans for additional play equipment.

e. Webmaster. Dave Fillippone. Dave is working to move data from the old to the new site. Material to be posted should be sent as a .pdf.

f. Emergency Preparedness. Chair: position vacant. No report.

g. Mailboxes. Roger Fish, Chair. No report.

4. New Business:

a. City of Tumwater Matching Grant. Vicki Huntley lead (absent). Roger Fish picked up the "Fly-A-Round" apparatus. It is now stored in Bill Moneer's shed. Need a meeting to complete plans to move forward.

b. Eagle Scout Project. Britton Fine is planning a project to improve Forest Walk. Chris will email him to determine the schedule.

c. Nuisance Dogs. David reported that loose dogs are terrifying his part of the neighborhood. Bill Moneer will talk to the owner. This will be added to the newsletter.

d. Newsletter. Elena coordinated preparation for the newsletter to go out with assessments the end of June. David will write an article on the dogs. Vicki will write an article on the playground equipment. Chris will write an article on picnic tables. Bill will pull it all together and publish the newsletter. There should be notices for the garage sale and picnic. Michelle will include the newsletter and mail with the assessments. Alida Abbott has offered to help with stuffing the envelopes.

5. Next Board Meeting. The next Board meeting will be held on Thursday, July 13, 2017 at 6:00 pm at Chris Meyers' home, 1429 Bridle Drive.

6. The meeting was adjourned at 6:55 pm.