

**BUSH PRAIRIE HOMEOWNER’S ASSOCIATION
BOARD MEETING**

September 14, 2017

1. Chris called the meeting to order at 6:05 PM at Bill Moneer’s home (Roger Fish provided his proxy to Chris). In attendance were:

Chris Meyers	President	515-0168
Bill Moneer	Board Member/ACC Chair	870-9745
David Rothschild	Board Member/ACC member	878-1667
Vicki Huntley	Board Member	451-2617
Dave Fillippone	Webmaster	480-0955
	Landscape & Maintenance Chair	
Terry Kirkpatrick	Secretary	943-3293
Michelle Fields	Treasurer	253-720-8699
Absent:		
Roger Fish	Vice-President	753-7100
Richard Daniels	Architectural Committee	253-209-6823

2. Minutes for the Minutes for July 13, 2017 Board meeting were approved as modified.

NOTE: On August 26, 2017 at a short Board meeting in the Bowl, during construction of improvements there, an additional “up to \$6,000” was approved for the Bowl project. Members voting were: Chris Meyers, Bill Moneer, and Roger Fish.

3. Committee Reports:

- a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of August 31 are \$31,967.20. There are additional assets of \$31,906 in the Capital Reserve Fund and \$18,454 in the Stormwater maintenance account (current year’s stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$7,297 is in Accounts Receivable. There are nine homeowners who owe greater than \$200 in past dues and another 9 who owe over \$150 (A substantial increase from last month). Four liens are in place. Michelle offered to make contact with each homeowner in arrears. Bill offered to accompany her.

Both the August and September Treasurer reports were approved.

- b. Architectural Control Committee. Bill Moneer, Chair. One house painting was approved and completed.

- c. Landscape & Maintenance. Dave Fillippone has resigned as Committee Chair. All documentation has been turned over to Bill Moneer.

The tree removal was discussed. There may not be a written contract. The firm “DD” has made an offer and indicates that they can do the work in October (Oct 2-5?). Bill Moneer will contact them. Michelle indicated that she has another contractor that could do the work if this falls out.

Looks like the sprinklers at the Arab Drive / Trails End entrance are not working. The landscaping is dying.

Terry will assume responsibility for making contact with Deschutes Heights to pursue connecting our trails.

d. Recreation Committee. Chair: position vacant. The annual Homeowners' Picnic was held in the Bowl on Saturday, August 26. Michelle headed up the event. The new "Fly-A-Round" was a big hit, as were the bounce house and snow cones. Chris & Bill cooked up a bunch of hamburgers and hot dogs. Terry will send copies of the signup sheets to Board members. There was not a formal headcount; estimate 50-60 attended, including children. Elena Guinn ran the games that were well attended. Lots of photos on our Facebook Site.

e. Webmaster. Dave Fillippone has resigned as Webmaster. Bill Moneer has reset the passwords and will act as the primary administrator of the web site and the Facebook site until a new Webmaster can be found. We had one volunteer, Dave Hill, at the picnic. Bill will contact him.

f. Emergency Preparedness. Chair: position vacant. No report.

g. Mailboxes. Roger Fish, Chair. No report.

4. New Business:

a. City of Tumwater Matching Grant. Vicki Huntley lead. Vicki asked for copies of all project receipts to support her report to the City. She has the overall cost information as well as hours spent to complete the project. All was done in time for the Annual Picnic. Many thanks to Chris for his project management and to all who volunteered their labor. Pictures on the Facebook site.

b. Eagle Scout Project. Britton Fine, Troop 953 BSA, is heading up the project to renovate Forest Walk. The first half was completed last Saturday. The remainder should be completed next Saturday. Looks good and is under budget.

c. Annual Meeting. The 2017 BPHA Annual Meeting will be held on Sunday, November 12, 7 – 9 pm at the Tumwater City Fire Hall training room. The Board needs to recruit two Board member replacements as well as find several new Committee leads. Terry will draft the meeting notice, which must be mailed to all Homeowners no later than October 27.

The Board needs to develop a budget for 2018 and approve it prior to presenting it to the Association at the Annual Meeting.

The Tumwater Police Department has agreed to make a short presentation at the meeting.

5. Next Board Meeting. The next Board meeting will be held on Thursday, October 12, 2017 at 6:00 pm at Michelle Fields' home, 7711 Saddle Court.

6. The meeting was adjourned at 7:00 pm.