

# BUSH PRAIRIE HOMEOWNER'S ASSOCIATION BOARD MEETING

March 8, 2018

1. Roger called the meeting to order at 6:04 PM at Vicki Huntley's home. In attendance were:

Vicki Huntley	Vice-President	451-2617
David Rothschild	Board Member/ACC Chair	878-1667
Debbie Hoxit	Board Member	701-3159
Mike Roberts	Board Member	357-4435
Dave Hill	Webmaster	
Terry Kirkpatrick	Secretary	943-3293
Michelle Fields	Treasurer	253-720-8699
Absent:		
Roger Fish	President	753-7100
Chris Meyers	Landscape Maintenance	515-0168
Richard Daniels	Architectural Committee	253-209-6823
Bill Moneer	Architectural Committee	870-9745

2. Minutes for January 18, 2018 Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Michelle Fields. Total Operating Assets in checking/savings as of February 28, 2018 are \$44,197.47. There are additional assets of \$20,018 in the Capital Reserve Fund and \$19,185 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$7,781 is in Accounts Receivable. We have 12 homeowners who owe greater than \$200 in past dues. Five liens are in place. Additional liens will be placed after completion of the formal notification process. The February and March reports were approved.

There was a discussion on overdue dues and when we assign liens.

b. Architectural Control Committee. David Rothschild, Chair. No activity. Some roofs have been replaced, but no ACC action was required.

c. Landscape & Maintenance. Chris Meyers, Chair. Written report submitted. Chris also went through his report via phone interaction with the Board. There was considerable discussion. Chris is in the process of inventorying Association assets and their condition. He will develop a plan and recommend projects to bring things up to an acceptable state. Discussed were risky trees, the sprinkler system, the Bowl (the Board approved placing a portable toilet for the summer season), the tennis court, debris, grant proposals, storm drains and the maintenance contract.

d. Recreation Committee. Chair: Debbie Hoxit, Chair. The 2018 Egg Hunt will be held Saturday, March 31, led by Elena Guinn, who asked that someone else take the lead in 2019. Debbie will use the volunteer list from 2017 and contact possible replacements. Volunteers are needed to help with the egg hunt, especially hiding the eggs.

e. Webmaster. Dave Hill, Chair. Dave covered several issues related to the web site and Facebook. He wants to revitalize both. The Board approved his recommendation to remove advertising from our site (\$48/year).

f. Emergency Preparedness. Chair: position vacant. No report. The program has been suspended until a volunteer coordinator/lead comes forward.

g. Mailboxes. Roger Fish, Chair. No new information.

4. New Business:

a. Sidewalks along 79<sup>th</sup> street. There are several locations where the sidewalks are uneven, cracked and dangerous. Dave Hill offered to contact the City of Tumwater and see if they will fix this.

b. Tree damage on Arab at 79<sup>th</sup> street entrance. Dave will send a photo to Chris. May have to replace the tree. Looks like an auto hit it.

c. 2018 Garage Sale. The annual garage sale will be held jointly with neighboring communities on July 27-28.

5. Next Board Meeting. The next Board meeting will be held on Thursday, May 10, 2018 at 6:00 pm at Debbie's home, 1935 Arab Drive.

6. The meeting was adjourned at 7:45 pm.