

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION
BOARD MEETING**

December 13, 2018

1. Chris called the meeting to order at 6:10 PM at Roger Fish's home. In attendance were:

Roger Fish	Vice President	753-7100
David Rothschild	Board Member/ACC Member	878-1667
Debbie Hoxit	Board Member & Rec Chair	701-3159
Mike Roberts	Board Member	357-4435
Debbie Moehrke	Incoming Board Member	
Dave Hill	Webmaster	
Richard Daniels	Architectural Committee	253-209-6823
Terry Kirkpatrick	Secretary	943-3293

Absent:

Vicki Huntley	President	451-2617
Michelle Fields	Treasurer	253-720-8699
Chris Meyers	Landscape Chair	515-0168
Frank Hensley	City of Tumwater liaison	

2. Minutes for October 18, 2018 Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Michelle Fields, Treasurer. Total Operating Assets in checking/savings as of November 30 are \$45,718. There are additional assets of \$20,034 in the Capital Reserve Fund and \$19,331 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). About \$7,085 is in Accounts Receivable. There are seven homeowners who owe greater than \$200 in past dues and another five who owe over \$150. Five liens are in place. Michelle has significantly reduced the overdue accounts over the past year. The November report was approved.

Roger explained the purpose of each account for the benefit of new members.

b. Architectural Control Committee. David Rothschild, Outgoing Chair. No activity. Mike Roberts will Chair the committee for 2019.

c. Landscape & Maintenance. Chris Meyers, Chair. Written report provided.

d. Recreation Committee. Chair: Debbie Hoxit. Debbie outlined ideas for an evening event for older youth after the Egg Hunt. The Board approved \$600 in the 2019 budget for the event.

e. Webmaster. Dave Hill asked for additional input for the web site and Facebook page. Will check with Chris to see if his maps can be added. Need to add dates for upcoming events.

f. Emergency Preparedness. Chair: position vacant. No report.

g. Mailboxes. Roger Fish, Chair. Nothing to report.

4. New Business:

- a. End of Year Funds Transfer. Michelle and incoming Treasurer, Vicki, will work to accomplish this before the January meeting
 - b. 2019 Goals: 1) Organized Compliance and 2) Development and Execution of Capital Budget. Review of compliance will be the first order of business at each meeting.
 - c. Election of Officers. Roger Fish was elected President. Debbie Hoxit was elected Vice-President.
 - d. Appointed Positions. Mike will Chair the ACC (the other two positions are filled by David Rothschild and Diane Buckley. Terry will continue as Secretary. Vicki Huntley will transition to take over the Treasurer position from Michelle.
 - e. Binders. All Board members and Committee Chairs should have position binders. They should be reviewed to insure they are up-to-date. Some material is available on the Web site. Contact Roger or Terry for other content.
 - f. Eagle Scout Projects. The local Troop is looking for Eagle Scout projects. Roger and Mike will work to identify projects that are needed by Bush Prairie and can be partially funded within our budget.
 - g. Board Meetings. The Board agreed to use the second Monday of each month for Board meetings. Meetings will be every other month following a schedule published by the President. The Annual Meeting will be in November at a date to be determined.
 - h. City of Tumwater Update. Frank Hensley reported (email) that, after tearing down the Trails End Arena, the City Maintenance Facility development is on hold for Pocket Gophers.
5. Next Board Meeting. The next Board meeting will be held on Monday, January 14, 2019 at 6:00 pm at Terry Kirkpatrick's home, 1739 Arab Drive.
6. The meeting was adjourned at 7:05 pm.