

**BUSH PRAIRIE HOMEOWNER'S ASSOCIATION
BOARD MEETING**

July 29, 2021

1. Mike Roberts called the meeting to order at 6:07 PM at the home of Terry Kirkpatrick. A quorum to open the meeting was achieved with proxies from Roger Fish and Debbie Hoxit. Participating were:

Mike Roberts	Board Member & ACC Chair	357-4435
Tim Wachtman	Board Member	
Linda Moehrke	Treasurer	491-6071
Terry Kirkpatrick	Secretary	943-3293
James Chaney	ACC Member	(254) 392-1111

Absent:

Roger Fish	President	753-7100
Debbie Hoxit	Vice President	701-3159
Dave Hill	Webmaster	
Chris Meyers	Landscape Chair	515-0168
David Rothschild	ACC Member	878-1667
Frank Hensley	City of Tumwater liaison	

2. By proxy, Roger Fish made a motion to appoint James Chaney to fill the unexpired portion of past Director Al King, who has resigned from the Board (moved and sold his Bush Prairie property). Tim Wachtman seconded the motion. The decision was unanimous.

3. Minutes for the June 17, 2021, Board meeting were approved.

3. Committee Reports:

a. Treasurer Report. Linda Moehrke, Treasurer. Total Operating Assets in checking/savings as of May 31 are \$54,570. There are additional assets of \$44,278 in the Capital Reserve Fund and \$21,259 in the Stormwater maintenance account (current year's stormwater and Capital Reserve assessments are kept in the Operating Account; unspent funds are transferred to their respective accounts at year-end). Accounts Receivable is \$7,446 (2021 dues are outstanding for 13 homeowners). Liens are in place on two properties. One more lien is waiting to be filed after being notarized. Two lien warning letters are pending action after attorney consultation.

One property, currently under lien, is being sold. That account will be settled in closing (+ about \$1800). Another account near \$500 in arrears has been paid.

Other actions by the Treasurer included sending out reminder notices, delivering an initial Welcome Packet, renewing our PO Box for a year and assisting with the Newsletter.

Treasurer report was approved for June. One cashed CD needs to be moved from the Capital Reserve to the General Fund account.

b. Architectural Control Committee. Mike Roberts, Chair. Mike reported that ACC requests included three paintings and one fence repair - all approved. Help is needed from the Webmaster to fix the web site so that ACC requests go to Mike as well as David (they just go to David now).

c. Landscape & Maintenance. Chris Meyers, Chair. No report. Striping of the Tennis Court for Pickleball has been completed.

d. Recreation Committee. Chair: Vacant. Debbie Hoxit reported that the Garage Sale was a big hit. There was lots of participation. For 2022 she will be out of town during the normal dates for the event. She will discuss dates with the other neighborhoods. Someone may need to fill in at Bush Prairie lead.

She has not received any volunteers to lead the Association Picnic.

e. Webmaster. Dave Hill, Webmaster. No report. Linda requested IT support. Dave Hill needs to call her to see if he can help.

f. Emergency Preparedness. Chair: position vacant. Tim is reviewing information.

g. Mailboxes. Roger Fish, Chair. All is well. See Mailbox FAQs.

h. Compliance. No update.

i. Tumwater Maintenance Facility. Final design is scheduled for 2022; construction for 2023-2024. The adjacent neighborhood park is scheduled for the same timeframe.

4. New Business:

a. ACC additions to Bylaws. A revised draft was discussed and further revised. The Board voted to approve the revision and bring it to the Association at the Annual Meeting.

b. Occupied vehicles parking overnight. Frank reported that he spoke with City officials about the issue. City police are checking the areas. We have not seen any recent overnight parking.

c. Forest Walk trail. There was a status update.

d. Resurvey of common area along South side of Bowl. No report from Chris on a quote.

e. Attorney Consultation. The consultation was held. Mike discussed it briefly. He and Debbie will prepare a written summary of the advice received.

5. The next scheduled Board meeting will be held on Thursday, August 12 at 6:00 pm utilizing ZOOM.

The meeting was adjourned at 7:30 pm.